

Rural Municipality of Kinkora

Monthly Council Meeting

Monday, April 22, 2019

Attendees: Mayor Tina Harvey; Councillors Andrew McCardle, Andrew McCarville, Roy Cook, Damien McAvinn, and Colin Montgomery

Absent: Deputy Mayor Janet Payne

Meeting Chair: Mayor Tina Harvey

Meeting Recorder: Mayor Tina Harvey

Call to Order: 7:02 pm

Review and Approval of Agenda

MOTION: *Moved by Damien McAvinn and seconded by Andrew McCarville that the agenda be approved as presented. All in favour. Motion carried.*

Approval of Minutes – Public Meeting March 11, 2019 and Regular Meeting March 25, 2019

MOTION: *Moved by Colin Montgomery and seconded by Damien McAvinn that the minutes of the previous meetings named above be approved as presented. All in favour. Motion carried.*

Business Arising from Minutes – Pubic Meeting, March 11 – no Business Arising

Business Arising from Minutes - Regular Meeting, March 25 – no Business Arising

Correspondence

1. **Kinkora Regional High School** – KRHS asked that we consider matching last year's \$100 donation in support of the annual Blazer Beef Supper fundraiser

MOTION: *Moved by Damien McAvinn that the Municipality match last year's \$100 donation. Seconded by Andrew McCardle. All in favour. Motion passed.*

2. **Gas Tax Top Up – Letter of Understanding** – Letter from the Infrastructure Secretariat formally informing the Municipality of the one-time federal top up payment for 2019-2020. No motion required, information only. We still need to come up with a five-year plan.
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Reports

1. **Fire Department:** No report
2. **Library** – Annual report submitted, see attached
3. **KABC** – No report.
4. **Administrator's Report** – No official report.
List of invoices presented – need approval to pay FPEIM Membership Renewal of \$710.59
MOTION: *Moved by Andrew McCardle to pay FPEIM invoice. Seconded by Damien McAvinn. All in favour. Motion carried.*
Gas Tax AER – Annual Expenditure Report sent to BDO
Paperwork for fiscal year end to be sent to BDO by week's end
Sidewalks are being swept this week
5. **Finance Report** – No report
6. **Bingo** – written report attached
Finance Committee member Jessica Niemi noted that Bingo wrote the Municipality a cheque for \$10,000 as repayment for what was owed due to the car giveaway. Discussion among council as to using this unexpected amount to pay for the hall painting and a new stove for the kitchen.
7. **Facility** – Verbal report given by Damien McAvinn. All doors have now been repaired. Floor in the men's washroom need to be fixed as the tiles are lifting. Curran and Briggs have been called about a price for paving the sidewalk as the cement is moving every winter.
8. **Sewer and Utility** – Verbal report given by Andrew McCardle. He and Mayor Harvey had a meeting with representatives from the province. The sewer and lagoon are in good shape. Some tidying up needs to be done around the lagoon. They suggested sending out notices with our semi-annual sewer bills informing residents of what should not be put into the wastewater system. There is some grant money available for sewer work; applications have to be in Friday. Tenders for flushing will be put out this spring.
9. **Youth, Parks & Recreation** – Written report by Janet Payne attached.
10. **HR Committee** – Verbal report by Andrew McCarville. No CAO has been hired to date. Three possible candidates will be interviewed on April 24.

11. **Events** – Verbal report by Andrew McCarville. We held a Hee Haw show at the hall, attended by 31 people. Organizers were happy with this turnout for a first-time event, although were hoping for more. The bar was open for this event. Discussion around opening the bar for more events. Small Halls event is tentatively scheduled for June 10, have a meeting May 2 to get performers and tickets. Indoor yard sale to be held May 4. Would like to get the hall painted before event season starts.

ACTION: Andrew McCarville to inquire about pricing for hall painting

12. **Emergency Services:** Verbal report by Roy Cook. The Municipality will be holding a pancake breakfast on May 5 to raise funds to put toward an AED for the hall; he noted that all councillors should be prepared to help out.
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New Business

1. **First Reading of Bylaws: Code of Conduct, Conflict of Interest, Fees, and Grants and Donations**
MOTION: Moved by Andrew McCardle to approve first reading of the Code of Conduct, Conflict of Interest, Fees, and Grants and Donations Bylaws. Seconded by Damien McAvinn. All in favour. Motion carried.
 2. **Fiscal Year End** – Previously discussed during Administrator's Report
 3. **Traffic/Speeding on Somerset Street** – Resident Joey MacNeill brought forward concerns about speeding on Somerset Street, especially through the school zone. There is no speed limit sign going north from Anderson Road. Discussion regarding possible solutions.
ACTION: Tina Harvey to contact the RCMP regarding extra patrols in the area
ACTION: Tina Harvey to contact Transportation regarding possible signs and deterrents
 4. **Capitalization Policy** – Because the Municipality receives Municipal Capital Expenditure Grant (MCEG) funding, we need to have a capitalization policy on file. This was discussed with Dave MacFadyen at BDO and he sent over a policy; it just needs to be approved and have the effective date added.
MOTION: Moved by Roy Cook that the Capitalization Policy be approved as presented, effective today. Seconded by Damien McAvinn. All in favour. Motion carried.
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Old Business/Carry Forward

1. **Black Fly Program** – Tina Harvey informed Dale Wood that he was awarded this year's tender for the Black Fly Program. Dale has since applied for a permit and is waiting for the permit number to get the necessary chemical. He had sent someone out for testing and there was nothing active enough for treatment. He will give us the permit number when he gets it.

2. **Lawless Funeral Home** – The updated agreement has been signed by Donnie Lawless and sent back to the Municipality.
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Next Meeting – Monday, May 27 at 7 pm

Meeting Adjourned – 7:56 pm

Jana Hawley
Mayor

Amy Deuston
Chief Administrative Officer

May 30, 2019
Date

May 30, 2019
Date

Kinkora Public Library

- ▶ 455 people have Kinkora library cards.
- ▶ 142 programs were offered and attended by 1,152 children and adults.
- ▶ 113 computer bookings.
- ▶ 5,152 books, DVDs, CDs, magazines were checked out.
- ▶ 35 children registered in the library's 2018 TD Summer Reading Program. 16 activities were held and attended by 129 children.

*Stats from January 1 - December 31, 2018



Fire Prevention Week—Captain Rob Squires as Celebrity Reader



Watching science happen at the library

2018 Annual Report

Rural Municipality of Kinkora
Monthly Council Meeting
Monday April 22nd, 2019
Bingo Report

Income: March 26th – April 22nd

Balance of Bank Account on Mar 25 th	\$21,606.47
Less Amount of Cheques	\$2,532.15
Deposits	\$5,026.00
Balance as of Apr 22 nd	\$24,100.32
Cash on Hand <i>(\$5500 in main float + 6 floats totalling \$1875)</i>	\$7,375.00
Total Cash (on hand and bank account)	\$31,475.32

Cheques Still Outstanding: \$10,000.00 (Cheque payable to Rural Municipality of Kinkora, repayment for the car)

Canteen Purchases: \$124.43 (These purchases were the final bills from March to be paid before the Municipality took over the canteen)

Attendance

March 26, 2019 – 99 People

April 2, 2019 – 116 People

April 9, 2019 – 107 People

April 16, 2019 – 92 People

March Bingo Report – Dept. of Justice

License #12598 (Pre-Dabs) Fee: \$35.44

License #12509 (Cookie Jar) Fee: Nil (no cookie jar winnings given out)

License #12410 (Regular Bingo Games) Fee: \$242.12

Parks, Youth, and Recreation Report

Rural Municipality of Kinkora

April 22, 2019

- 1. Multiplex Project** – The Rec Committee met on April 13 to discuss the multiplex project and the work that will need to be done as we prepare to break ground. A “coming soon” sign will soon be installed to let community members know what to expect with this project. Excavation to coincide with the opening of the asphalt plant. Project manager, Trent Williams, has been able to save money on transportation, and committee member, Brandon McCardle is in charge of rounding up volunteers for the dasher-board installation in the latter part of May. Further discussions revolved around fundraising and community engagement. More information to follow.
- 2. Duffy Field Schedule** – Kevin McKenna from BAMBA contacted Janet Payne to let her know that once again this year he will coordinate the schedule with the coaches from BAMBA and then share this information with the Recreation Committee. Janet Payne has also been in contact with KRHS to determine when the school may require field time as well.
- 3. Recreation Committee** – Current committee members include Rec Chair Janet Payne; Mayor Tina Harvey; Finance Chair Colin Montgomery; Multiplex Project Manager Trent Williams; and members Jonathan Noonan, Isaac Jay and Brandon McCardle. Anyone else who may be interested in joining this committee is asked to contact Janet Payne. New members always welcome.

Submitted By: Janet Payne, Rec Committee Chair